

ACCESS COURSES



ACCESS LEVEL 4

Understand the concept of a database, its different options and (design) relationships between tables. Linking tables; use the form and report wizards to create forms/reports. Learn how to perform advanced queries and use some in-built macros. Understand database methodologies in order to create specific data models based on projects. Create advanced forms and reports using sub-forms/ sub-reports, calculated fields and events.

Level:

For advanced levels

Prerequisites:

Access Level 1,2 & 3 (or equivalent knowledge)

Audience:

Most suitable for people who need to create more complex databases.

Aim:

of this course is to understand database methodologies in order to create specific data models based on projects. The student will also learn how to create advanced forms and reports using subforms/subreports, calculated fields, events.

Overview:

Module 1: Advanced Database Features

- Database methodology (SDM)
- Designing a DB based on a project
- Sub forms and reports
- Calculated fields on forms and reports
- Intro to event procedures, macros and simple VBA

Venue:

Advantage
Training Centre

46 Grey Street,
Palmerston North,
Manawatu 4410

Duration:

Full day