

WINDOWS COURSES



TRANSITION TO OFFICE – 2010 OR 2013



Level:

For Intermediates

Audience:

Suitable for those wanting to discover what's new and what's changed in their new version of Office.

Aim:

of this course is to familiarise yourself with the differences in your new version of Office and to discover the new features. And/or focus on particular applications within Office, i.e. concentrating on the upgrades in Excel, Word and Outlook or having a brief overview of all of them.

Aim:

Please contact us to discuss your needs.

Venue:

Advantage
Training Centre

46 Grey Street,
Palmerston North,
Manawatu 4410

Duration:

Half day course

